eSommelier User Guide

v4.0



eSommelier

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eSommelier User Guide

Greetings

Congratulations on your purchase of eSommelier! You are now in possession of the most comprehensive wine management system that we know of, one that will help you get the most value and enjoyment out of your collection now and in the future. The eSommelier system is designed to give you precise overviews of wines and bottles in your collection, with complete descriptive data. In addition to eSommelier's powerful sorting and filtering features, you can also customize your entries with notes and commentary, print out customized bar code labels, export your collection information to other applications, and browse expert tasting notes on web sites that you subscribe to.

Please take a few moments to read through this setup guide, which will familiarize you with the hardware and software that make up the eSommelier system.

Before You Begin

Before setting up eSommelier, please read the following safeguards and retain them for future reference:

Cleaning: Clean your eSommelier touchscreen with a lightly dampened cloth. Do not use liquid, abrasive, or aerosol cleaners, as these can permanently damage the touch panel.

Ventilation: Slots and openings in the eSommelier unit are provided for ventilation. Do not block these openings or allow them to be obstructed.

Power Source: eSommelier is designed to work with the power supply provided. Do not use any other power source.

No User Serviceable Parts: Do not attempt to service eSommelier yourself, as opening or removing covers may expose you to dangerous voltage or other hazards. Refer all servicing to qualified service personnel.

What's In The Box

The eSommelier system requires no prior technical expertise, and is designed to make the cataloging and management of your collection simple and expedient. Before you install and power up your system, let's begin by getting familiar with the components:

<u>Touchscreen</u>

The full-color, 15.6-inch LCD touchscreen is the main interface between you and your wine collection. You enter and browse information by simply touching the appropriate options in the on-screen interface. For some activities, eSommelier provides you with an on-screen QWERTY-style keyboard, which lets you enter wine data including personalized notes, reminders and impressions.

Barcode Scanner

The eSommelier barcode scanner makes it easy to retrieve information on any bottle in your collection. Simply point the scanner's red laser at the barcode on the label you've created for any bottle, and the wine's data will appear on the screen.

Note: There is, unfortunately, no such thing as a "universal database" catalog for wines. The UPC symbol that appears on most bottles when purchased is typically generated from the winery and contains proprietary information that is often irrelevant to the oenophile. The barcode system used by eSommelier is designed as an inventory tool where you create new barcode labels with information that's specifically tailored to your collection.

Barcode Printer

eSommelier's barcode printer outputs customized barcode labels that give you instant access to all the information you've entered about a bottle of wine. The labels contain an adhesive that won't leave residue on the bottle, thus protecting your investment. The printer comes with two rolls of labels; additional labels can easily be re-ordered via <u>www.labelsdirect.com</u> with the part number LD2X1XDYMO1000R.

<u>Temperature/Humidity Sensor</u>

This optional component continually monitors the temperature and humidity conditions of your cellar or collection. Additionally, you can set a range of minimum and maximum parameters for these conditions. If the temperature or humidity for your collection deviates from your chosen range, eSommelier will alert you with a voice prompt.



eSommelier's components; the touchscreen, AC adapter, printer, sensor and scanner.

Installation and Setup

Begin by carefully unpacking all components. On the sides of the eSommelier touchscreen you'll find the connection and control functions described below:



The left side of your unit has the AC power button; you'll find ample connection ports on both sides.

AC Power Adapter

On the bottom left side of the touch panel, connect the AC adapter's round coaxial plug. Then connect the supplied AC cable to the adapter and also to a grounded wall outlet.

USB Ports

These connectors accept the barcode scanner and temperature/humidity sensor. Plug both of these components into any of eSommelier's USB ports.

Ethernet Jack

Your eSommelier system is able to connect to the Internet or a home network through this standard RJ-45 jack. This allows eSommelier to accept software updates and downloads.

Note: For reasons of network security and simplicity of installation. eSommelier should be connected to a broadband router capable of assigning dynamic IP addresses via DHCP. If your home network already has such a router, the eSommelier unit can be easily integrated into the network. For technical info on network configurations, refer to your network administrator.

Using eSommelier For The First Time

When all components are connected as described, push the power button on the top left hand side of your touchscreen unit.

Note: eSommelier has been designed for instant on-demand operation. The unit stays in a lowenergy sleep mode after a period of inactivity that you select. We recommend that you simply let your unit timeout into sleep mode when you've finished a session. When you're ready to use eSommelier again, touch the screen -- the unit will wake up and you're ready to go.

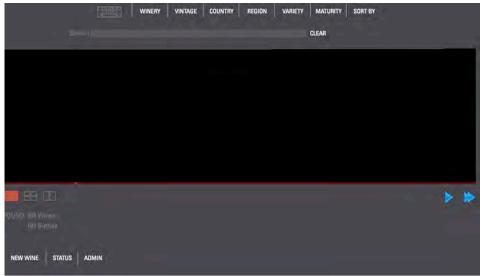
Configuring The Touchscreen

When your unit is first powered up, you will be brought to a short setup routine that will configure your eSommelier's touchscreen surface to your individual touch. Follow the instructions by touching the screen with your finger in the top left corner of the screen, then, without lifting your finger, drag your finger to each of the other three corners in a clockwise direction. When you're back at the top left of the screen, lift your finger off the screen. Your eSommelier unit now recognizes your touch and will reboot itself.

Instructions: IIIII Read Carefully Before Touching the Screen IIIII Start by touching the screen in the upper left corner and, without lifting your finger from the screen, move your finger around the edge of the screen to the top right corner bottom right, bottom left and back to the top left. When your finger is back at the top left corner, lift your finger. The system will restart within several seconds. X

After this bootup sequence, you will be brought to the eSommelier home screen. An eSommelier session always begins with a "Collection" view. Since your system is new and you haven't added any wines yet, the center of the Collection screen will be blank.

As you enter new wines, this area will show label graphics from the various wines in your Collection. See "Viewing Your Wines" on page 14 for further details.



The Collection view is blank until wines have been entered into your collection.

In this Collection view, the bottom left of your screen features touch buttons for "New Wine," "Status" and "Administration". Let's quickly define these three areas now:

- <u>New Wine</u> This is the function you'll use to enter new wines into your collection, with detailed information regarding quantity, value, location and tasting notes.
- <u>Status Area</u> This screen gives you a birds-eye snapshot of your collection, your recent activity and your cellar's climate conditions.
- <u>Administration Area</u> Here's where you configure your eSommelier's network settings and set access to software updates and eSommelier support services.

We'll look at these functions in more depth shortly. For now, take a moment to familiarize yourself with the terms you'll use with eSommelier:

Basic eSommelier Terms

- **<u>Bottle</u>**: A *bottle* is the most elemental unit in the eSommelier system. For example, a case of the same wine is equal to 12 *bottles* of one *wine*. Note that each bottle in your collection can be a different size, ranging from splits through standard bottles and all the way up to 15 liter Nebuchadnezzars.
- <u>Wine</u>: A *wine* is characterized by its country, region, variety type, winery and vintage, and is quantified by a number of *bottles*.
- <u>Collection</u>: This is eSommelier's representation of your cellar. A *collection* is made up of *wines*, each of which has a number of *bottles*. eSommelier gives you powerful options to view, sort and filter information regarding your collection.

In addition to showing you the labels of the wines in your collection, the Collection view also provides several other key functions that let you find, sort and locate particular wines and bottles. These keys are located at the top of the screen, and from left to right are:



• **<u>Keyboard</u>**: This icon invokes an on-screen keyboard to facilitate quick entry of bottle quantities, locations, tasting notes and other data.



- **Winery:** Touching this tab displays a drop-down alphabetical list of all the wineries represented in your Collection.
- **<u>Vintage</u>**: This tab brings up a chronological list of vintage years represented in your Collection.
- **<u>Country</u>**: This tab shows a list of the national origins of the wine.
- **<u>Region</u>**: This tab shows a list of key growing regions in the countries
- **Variety:** This tab lists the types of wine, including color and grape variety.
- **<u>Maturity</u>**: Touching this tab shows you the ripeness of wines in your collection.
- **Sort By:** This tab lets you sort your wines by a variety of criteria; the results can be displayed in ascending or descending order.

The Search Bar

Just below these top-level tabs, you'll see the Search bar. Type in this text entry field to find wines in your collection by a broad number of descriptors, including color, country, region, vintage, and even free text that you've entered into your personal tasting notes.



The Search bar also acts as a refining tool while searching your collection. For example, you can browse wines by Country and a Variety from the top menu items, and use the text tool to filter results only within those criteria.

Viewing Status

Accessed at the bottom left of your screen, this section gives you an overview of your eSommelier's system, including temperature and humidity conditions for your cellar, as well as a global "snapshot" overview of your Collection's makeup and value.



The Status screen gives you a snapshot of your cellar and its conditions.

Admin Area

The button connects you to the different administration areas as shown:

The *System* screen is where The System screen is where you'll set the alert parameters for eSommelier's temperature/humidity sensor, as well as your login information for subscription based web sites.

| _ | | | | | | |
|--------------|--------------------|----------------------|---------------|--------------|--------------------|-------------------|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup |
| Calibrate T | ouchpanel | | | | | |
| Screen Save | r Timeout: 10 Ap | ply | | | | |
| Temp & Hun | hidity Min Temp | : 53 Max Temp: 59 | Min Humidity: | 55 Max Humid | ty: 80 Apply | |
| Collection M | anagement Delete C | Collection Load Exce | Data Update | Cellar Map | | |
| eRobertPark | er User Id: | ben@esommelier.net | Passwor | rd: 739grand | Save | |
| Volume: 81 | % Save | | | | | |
| Shutdown | Reboot | | | | | |

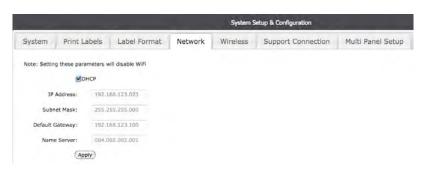
The *Print Labels* screen lets you print labels by bottle location(s) or for a range of bottles. When you've entered your selection, touch the Print button to print the labels.

| | | Setup & Configuration | | | | |
|------------|--------------|-----------------------|---------|----------|--------------------|-------------------|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup |
| Location(| s) to print: | | | | | |
| Print from | n bottle: | To: | | | | |
| Print | | | | | | |

The *Label Format* screen lets you select the information that you'd like to appear on your printed labels. Touch any or all of the criteria to create a label format that works best for your collection.

| | | | | System Setup & Configuration | | | | | | | | | |
|-------------------|--------------|--------------|---------|------------------------------|--------------------|-------------------|--|--|--|--|--|--|--|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup | | | | | | | |
| Countr | у | | | | | | | | | | | | |
| Region | | | | | | | | | | | | | |
| Winery | | | | | | | | | | | | | |
| Variety | | | | | | | | | | | | | |
| Wintage Wine N | | | | | | | | | | | | | |
| Rating | lance | | | | | | | | | | | | |
| Drink [| Dates | | | | | | | | | | | | |
| Purcha | se Date | | | | | | | | | | | | |
| Purcha | se Price | | | | | | | | | | | | |
| Locatio | n | | | | | | | | | | | | |
| Save Lal | bel Format | | | | | | | | | | | | |

The *Network* screen shows various address, server and connection method displays. eSommelier recommends that your network administrator configure your system for DHCP (dynamic) addressing.



The *Wireless* screen offers Wi-Fi support for connecting your eSommelier unit to a wireless network. If you activate this tab, it will disable any wired network connection for your unit. If you experience any problems using this wireless connection, please reconnect the system via the wired connection to the Internet and email eSommelier for support.

| | | | | System Setup & Configuration | | | | | | | | | | |
|--------------|----------------------|--------------------------|------------|------------------------------|--------------------|-------------------|--|--|--|--|--|--|--|--|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup | | | | | | | | |
| Note: Settin | g these parameters w | ill disable the Ethernet | connection | | | | | | | | | | | |
| | e c | HCP | | | | | | | | | | | | |
| | IP Address: | | | | | | | | | | | | | |
| | Subnet Mask: | | | | | | | | | | | | | |
| | Default Gateway: | | | | | | | | | | | | | |
| | Name Server: | | | | | | | | | | | | | |
| Acces | s Point Mac Address: | | | | | | | | | | | | | |
| | Encryption Key: | | | | | | | | | | | | | |

The *Support Connection* screen is where you'll connect to the eSommelier support service. Through this feature, our service technicians can remotely perform diagnostics and troubleshooting on your system if you have any operational problems with your unit.

| | | System Setup & Configuration | | | | | | | | | | | |
|-------------|-------------------|------------------------------|---------|----------|--------------------|-------------------|--|--|--|--|--|--|--|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup | | | | | | | |
| Support Con | nection is Closed | (Open) | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

The *Multi Panel Setup* lets you configure your eSommelier system so that more than one eSommelier touch panel can access a single collection database.

| | | | | System S | Setup & Configuration | And Description |
|-----------|------------------|---|---------|----------|--------------------------|-------------------|
| System | Print Labels | Label Format | Network | Wireless | Support Connection | Multi Panel Setup |
| then ente | r the IP address | of the main panel setu of the main pane gle panel mode, e | below. | | , and is NOT the main pa | nel, |
| | Sa | ve | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Now that you're familiar with the components, terms and concepts of your eSommelier system, let's begin organizing!

Add A New Wine

Let's begin the tutorial by entering a new wine into your collection. eSommelier provides you with a step-by-step process that makes it simple.

Touch the "New Wine" button in the lower left corner of the screen. You'll be brought to a series of four screens that will let you describe, quantify and value the new wine that you'll be adding to your collection.

| | Wine Attributes | Estimated Values | Tasting Notes | Bottles | |
|---|-----------------|-------------------------|------------------|---------|--|
| | WINERY | | | 1 | |
| | VINTAGE | | | | |
| | COUNTRY | Contraction of the | | | |
| | REGION | | | | |
| | Type •Re | d • White • Rose • D | essert Sparkling | | |
| | VARIETY | | | | |
| | NAME | No. of Concession, Name | | | |
| | MATURITY | • | | | |
| | RATING | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| X | | | | | |
| - | | | | | |
| - | | | | | |
| | | | | | |

Wine Attributes

Your first screen will ask you for the Attributes of your new wine:

- **<u>Winery</u>**: Enter the winery that produced your new wine.
- **<u>Vintage</u>**: Enter the year of the wine's production.
- **<u>Country</u>**: Enter the country where the wine was produced.
- **<u>Region</u>**: Enter the growing region of the wine.
- **<u>Type</u>**: Describe your new wine as a red, white, rose, dessert or sparkling wine.
- **<u>Variety</u>**: Grape types, blends and other wine descriptors are entered here.
- **<u>Maturity</u>:** Enter the drink dates for the new wine.
- **<u>Rating</u>**: Use a published rating for your new wine or assign your own.

When you are done entering your new wine's attributes, continue by touching the next tab along the top of the screen for Estimated Values.

Estimated Values

On this screen you'll enter the monetary value for bottles of the new wine.

COMING SOON -- In upcoming software updates, eSommelier will pre-populate these fields for you, with up to date wine valuations from our master database.

Tasting Notes

Touch the top navigation tab for tasting notes and you'll be able to enter your own impressions of the new wine that you're entering into your collection.



NOTE: If you already have a subscription to eRobertParker.com, eSommelier will automatically populate this field for you with Robert Parker's tasting notes.

Bottles

In this section, you'll enter qualifying and quantifying data about your new wine. Only the Size and Location fields are mandatory; the other fields are optional.

| SIZE LOCATION PAID DATE COMMENT | |
|---------------------------------|--------|
| | 4 1 |
| 750 mi 98-5-55 Li 125 | Delete |
| 750 ml 58-5-55 V 125 | Delete |
| 750 ml 58-5-55 S 125 | Delete |
| 750 ml 58-5-55 T 125 | Delete |
| 750 ml sa-s-ss v 125 | Delete |
| 750 ml 58-5-55 W 125 | Defete |
| 750 mi 592-5-55 T 125 | Delete |
| 750 ml 58-5-55 U 125 | Delete |
| 750 ml Sa-S-55 W 125 | Delete |
| 750 ml 58-5-55 5 125 | Delete |
| | Add |

- **Size:** Touch this heading and a drop-down list of bottle sizes will appear. Select the appropriate size for the bottles of the new wine.
- **Location:** Enter the specific location in your cellar where you'll place the wine.
- **<u>Paid (optional)</u>**: Enter the amount paid for the bottles you're entering.
- <u>**Date (optional):**</u> Enter the date; you'll see slash marks appear for day/month/year entry.
- <u>**Comment (optional):**</u> You can add personal comments here, such as where the bottles were purchased, who recommended and other descriptions.

When you're done entering the bottle information, touch "Done" at the bottom left of the screen. You've now added a new wine to your collection, with complete price, quality, quantity and location information.



When you're finished entering the new wine, touch the Done button.

Congratulations! You've just entered your first new wine into your eSommelier collection!

Auto Completion

If you're entering a new wine into your collection that's similar to wines that are already in your collection, eSommelier will speed up your entry process by auto-completing your entries as you type.

For example, as you type the letters "B" and "A" into the winery field, a list of wineries in your collection that begin with those letters will appear on the screen.

| NEW WINE | | | | | | | | | | | | | | | |
|--|-----------------|---------|----------|-------|------|--|--|-------|--|-----|-----|---|-------|----|--|
| Wine Attributes | stimated Values | Tasti | ng Note: | | Bo | ttles | | | | | | | | | |
| VARIETY VINTAGE MATURITY RATING | • White • Ros | se • De | ssert • | Spark | ding | BAD BAD BAD BAD BAD BAD BAD BAD | DIA A (ILEYAN LDACC LLOT-N NDIER NNOCH | MOUNT | UONO LY VINI & FILS ERY ON | | S | | | | |
| | | 1 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | - | • | Ba | ck | |
| | Ī | a [w | | R | T | Y | U | | 0 | P | ı |]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]]] | ĵ | | |
| | Ĩ | A . | 3 0 |] [• | 6 | H | | K | | : | • |][| Enter | | |
| | | Z | ×C | | B | | |][• |][• |][/ | | Cle | • | | |
| UNDO | DONE | Shift | | | Sp | ace | | |)[- |)[- |)[• | lome | End | | |

eSommelier's auto complete feature speeds up the process of entering new and similar wines.

Clicking on the appropriate winery in the auto-complete feature will bring up a second auto-complete screen that displays the wines from that winery that are already in the database. Simply click on the wine and eSommelier will automatically populate the rest of the fields with information on that wine.

| NEW WINE | | | | | | | | | | | | | | | | |
|---|----------------------------------|---------------------|--------|------------------|-------------|------------------|------------------------|------------------|----------------------------|----------------|--|--------------------------------------|------------------|-------------|----------------------------|---------------------------------|
| Wine Attribut | tes | Estimated | Values | Ta | sting | Notes | | Bo | ottles | | | | | | | |
| REGION | BANRO AUSTR AUSTR CHARO | ALIA | | | | | | | CA CA | BERNE | ET SAU | VIGNOI VIGNOI VIGNOI VIGNOI | N N THE F | | 20 RVE 20 | |
| TYPE VARIETY VINTAGE MATURITY RATING WISH LIST | CHAR | ed • Whit KONNAY | | e • | Dess | ert • | Spark | ling | CA CA CA CA CH | BERNE BERNE | ET-SHIF ET-SHIF ET-SHIF ET-SHIF NNAY | naz Naz | N THE F | 1ESE | 19 20 20 20 20 | 007 999 005 006 007 |
| | | | | 1 Q A Z | 2 W S | 3 E D C | 4 R F V | 5 T G B | 6 Y H | 7]U]J | 8 K | 9 0 L . | 0 P ; / | | l =]] Clea | Enter |
| UNDO | | DONE | C | Shif | - | | | s | pace | | | Ĵ[+ | ĵ- | j[| lome | End |

The auto complete feature can populate multiple fields for each new wine.

Label Graphics

Once you've entered a new wine into your collection, eSommelier will automatically search the Internet for a matching label graphic for that wine. This allows you to browse through wines in your collection just as easily as you would through a music collection -- by

looking at the "cover art." When an appropriate label is found for your new wine, the wine's Details page will show the label graphics.

In the event that eSommelier does not automatically find and insert a matching label for the wine you've entered, a generic label will be generated and appear on the Details page. These labels correspond to the type of wine that you've entered.



Generic labels representing red, white, rose, dessert and sparkling wines

Printing Labels

Once you enter new bottles into your collection and save them, eSommelier will automatically print labels for each one, including its location in your cellar. The labels contain an adhesive that won't leave residue on the bottle, so you can use them with confidence that your investment is protected. The printer comes with 1000 labels; additional labels can easily be re-ordered from <u>www.labelsdirect.com</u>.



Barcode labels are automatically printed when you add a new wine.

Using The Scanner

eSommelier's barcode scanner makes it easy for you to update your cellar's inventory automatically.

When you wave a bottle with a barcode label under the scanner, the barcode is read and an on-screen message will prompt you for an action. By default, this action will remove the bottle from your collection, thus keeping your cellar's contents up to date. If you choose, you can also use the barcode scanner to get instant information on the wine you've scanned; the barcode scanner will bring up the Details screen for that particular wine.

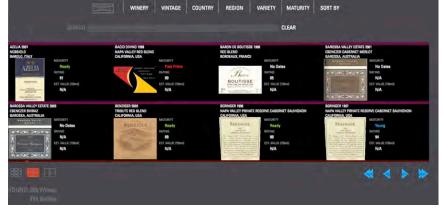
Viewing Your Wines

As you add wines into your collection, they will be each be represented in the Collection area by label graphics from the actual wines. The more wines you add, the more labels will appear in the Collection area. There are 3 ways of looking at your collection, selectable at any time.

The "Small" view shows you the labels of 30 wines at a time, using the left Collection icon.



The "Medium" view shows you the labels of 8 wines at a time -- touch the middle icon.



The "Large" view shows you the labels of 3 wines at a time, using the far right icon.



You can change the view of your collection at any time for a closer or broader inspection by touching the appropriate icon that resides below the labels of your Collection view.

To see more wines in any view, simply swipe your hand across the touch screen. Swiping to the right will move "forward" to the next page, while swiping to the left moves you back to the previous page.

Sorting Your Results

eSommelier lets you sort your wines by a variety of criteria. Simply touch the "Sort By" tab at the top of the screen and you will see a drop-down menu of sorting criteria. Each sorting option can display your results in ascending or descending order.



The Details Page

As its name suggests, the Details page shows you the complete picture for a particular wine in your collection. Simply touch the wine's label icon from any Collection view to see that wine's information.



The Details page provides complete information on any wine in your collection.

When you're finished reviewing the wine's details, touch Done at the bottom left of the screen and you'll be returned to the Collection page.

Notice that at the bottom of the Details page, there are additional function buttons that allow you to change, delete and copy information about your wines. Let's take a look at these functions now.



The Edit function lets you change information about a wine in your collection. The Delete function lets you remove a wine from your collection. The Add Similar function makes it easy to enter new wines that are similar to wines already in your collection. These functions will always be accessible on the bottom left of the Details page.

Editing A Wine

After you've added a wine to your collection, you may find that you'd like to change or amend the details that you originally entered. eSommelier makes it easy for you.

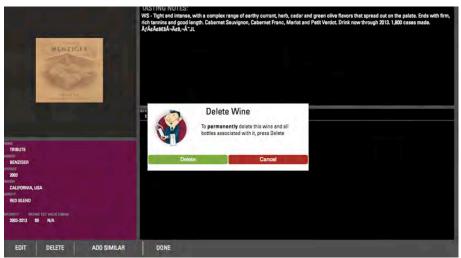
To edit information on a wine, simply call up the Details page of the wine you'd like to change. Touch the Edit button at the bottom of the screen and you'll be brought to the same descriptive sections you used when you first entered the wine into your collection. Make your edits wherever needed. When you're done, touch Done at the bottom of the screen and your changes will be accepted.



The screens for editing a wine are the same as those for entering a new wine.

Deleting A Wine

Next to the Edit function you'll find a button to Delete a wine from your collection. If you'd like to delete a wine, simply touch the Delete button from that wine's Details page.



Confirm the deletion and you can remove a wine from your collection.

Adding Similar Wines

Sometimes you might want to enter wines into your collection that are similar to other wines you've already entered. For example, you may want to add bottles of the same wine but a different vintage, or in a different size. eSommelier makes it easy for you to do this without having to enter the information all over again.

Start by bringing up the Detail page for the wine that's similar to the ones that you want to add to your collection. Now touch the Add Similar button at the bottom of the screen.



The Add Similar screen makes it easy to add a wine that's like one you already own.

The Add Similar function shows you data entry areas that have been pre-populated with information from the original, similar wine from your collection. At this point, you can enter whatever qualities are different about this new wine from the original. You then proceed to enter the number of bottles for this new wine. When you're finished, touch the Done button at the bottom of the screen.

Searching Wines

eSommelier makes it easy for you to find the wines you want, in a variety of ways that suit your needs and moods. For example, you can quickly zero in on a specific wine that you're looking for, or you can also browse wines by intelligent groupings.

Using Filters

The horizontal row of buttons at the top of the search screen presents a choice of primary filters you can apply to any entry or search. Touching any of these filters will bring up further options to apply. eSommelier's filters work both independently and in conjunction with each other. Let's look at these primary filters now to understand how they work:

Winery: Touch this tab to browse the specific wineries represented in your collection.



<u>Vintage</u>: Touch this tab to browse wines or filter a search by the vintage year.



Country: This tab lets you browse or filter by the wine's country of origin.



<u>Region</u>: Browse or filter by the growing region of a particular country. If you've already chosen a country as a filter, this tab will only show regions for the country you've chosen, such as Napa for California and Bordeaux for France.



Variety: Filters the collection by a particular grape, type or blend.



Maturity: The ripeness of bottles in your collection.



Simply touching any of these top level buttons will let you view your collection by that individual filter criterion; for example you could browse through all your French wines, or all your chardonnays. But eSommelier also allows you to use these filters in conjunction with each other. For example, you can browse through chardonnays from France but only see results from the Burgundy region.

As you filter your search, the number of labels shown in the Collection screen will change along with the number of results found. A numerical tally of wines that meet your filtered criteria appears under the Collection view icons at the lower left of the screen.



Notice that your various filtering criteria appear in the Search bar as you add them.

Direct-Entry Searches

In addition to being able to browse the contents of your collection with the filtering options, you can also perform a direct search for a particular wine. Simply type your search term into the Search box and eSommelier will return all matches meeting this term.



You can directly enter a search term into the Search box without using criteria filters.

Direct-entry is useful when searching for a wine with an attribute that's not available via any of the filters. For example, you may want to include specific vineyard designations (such as Dragonfly Vineyard from Nickel & Nickel, or the Clos Pepe Vineyard from Brewer-Clifton, etc.) or keywords that you may have entered in the notes section ("floral", "citrus", "gentle tannins". You can also enter associative terms, such as "duck," or personal criteria, such as "wife's favorite.")

Using Existing Wine Lists

If you already have your wine collection in an Excel spreadsheet, eSommelier can import the data in a single step. This optional software package is available from your dealer.

To use this optional software, you must have an active Internet connection. Download <u>http://www.esommelier.net/eSommelier_template.zip</u> which includes two files:



<u>To enter data into the eSommelier Excel wine template:</u>

- 1. Open the downloaded Excel template using Microsoft Excel.
- 2. In cell "B1" of the template, enter your eSommelier unit's serial number
- 3. Enter your wine collection, one wine per line, following the instructions in the template's column headers.
- 4. When you're done, touch the spreadsheet button labeled "Validate and Upload" to validate and upload your data. You can also add wines from scratch by touching the "Add New Wine(s)" button. Both these buttons are under column G on the spreadsheet.

eSommelier can also provide you with intelligent help when adding new wines to the spreadsheet. For example, as you start to type a winery, eSommelier will show you a list of

wineries that contain what you have begun to type. When you see the winery you want, simply select it and you will then see the wines for that winery. Enter the vintage to narrow down the wine list even further.

To load a populated Excel wine template into eSommelier:

- 1. Touch the Admin button on the eSommelier home screen, then select System.
- 2. Select the option to "Load Excel Data".

My Wine

eSommelier's *My Wine* feature lets you manage your wine collection from any computer connected to the Internet. When traveling or wine shopping, you can look up what you have in your collection from any Internet browser. From your office or your kitchen, you can access your wine collection, search wine and even download reports in Excel. You can also share your password with your wine consultant, who can use remote access to help you manage your collection, and make buying, selling and drinking recommendations.



eSommelier's MyWine feature lets you access and update your wine collection from anywhere.

Create Your Account

Begin by creating a *My Wine* account. Log on to <u>http://esommelier.net/members</u> and enter your personal information, along with the serial number of your eSommelier system. You can create only one account for each serial number. If you own multiple eSommelier units, you must create a separate account for each one.



When you've filled in all the fields, touch the "Create Account" button. From now on, you'll be able to access your wine collection from any Internet connected computer by entering your ID and password.

Operation of your eSommelier system during a *My Wine* session is functionally identical to working with eSommelier's touchscreen.

Note: My Wine works best with the Mozilla Firefox browser.

Exit MyWine

When you're done with your My Wine session, simply close your browser window.

Technical Support

Email us your support questions at <u>support@esommelier.net</u>. In most cases you'll receive a response within a few hours.

You can also call the eSommelier Support Department by phone at (201) 934-6600. If possible, make sure your eSommelier system is connected to the Internet before calling in the event we find it necessary to establish a support connection.

Annual Software Update/Warranty Extension

Every eSommelier system comes with a one-year warranty covering parts and labor. It also includes the ability to receive software updates for one year at no charge. The Annual Software Update/Warranty Extension allows you to continue receiving both of these benefits. Contact your dealer for subscription information.

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